

29. Members are to advise the library if the session time booked is no longer required. Failure to do so may affect future computer use.
30. Members are permitted to download information to a USB drive and to print from the computers at costs determined by the City. Files cannot be downloaded to the hard drive.
31. The City provides wireless public internet access free of charge within each library building. All computer/internet use terms and conditions apply to the use of the wireless service.

We ask you to show consideration of others and honour the following:

32. Staff may ask to check any bags brought into the library - your cooperation is appreciated.
33. Children are very welcome in our library, but for their own safety and the safety of others, parents/guardians are kindly requested to ensure considerate behaviour.
34. Understandably, library staff cannot take responsibility for unsupervised children. Please ensure children are not left unattended in the library.
35. You are asked to respect the rights of other library users while in the library building - excessive noise, running or disorderly behaviour will result in a request for you to leave the library.
36. We would appreciate mobile phone conversations being kept short and quiet, and ask that you refrain from using your mobile when being assisted by staff.
37. You are welcome to bring drinks or snack foods into the library, however please respect other users and take care of our resources, as any damage will have to be paid for.
38. Smoking and animals are not permitted in the library, under the appropriate Health Acts. Assistance animals are permitted.

When signing for membership of the City of Armadale Library Service, you agree to abide by these terms and conditions.

01/2019

library.armadale.wa.gov.au

Armadale Library

Armadale Central Shopping Centre
 Shop 64/10 Orchard Avenue
 Armadale WA 6112
 9394 5125
armlib@armadale.wa.gov.au

Monday – Friday 9am - 8pm
Saturday 9am - 4pm
Sunday noon - 4pm

Kelmscott Library

Stargate Shopping Centre
 2784 Albany Highway
 Kelmscott WA 6111
 9394 5810
kmslib@armadale.wa.gov.au

Monday – Friday 9am - 6pm
Saturday 9am - noon

Seville Grove Library

78 Champion Drive
 Seville Grove WA 6112
 9394 5800
svglib@armadale.wa.gov.au

Monday – Friday 9am - 6pm
Saturday 9am - noon

Birtwistle Local Studies Library

Armadale Central Shopping Centre
 Shop 64/10 Orchard Avenue
 Armadale WA 6112
 9394 5641
birtwistle@armadale.wa.gov.au

Tuesday 9am - 5pm
Wednesday & Thursday 9am - 4pm

7 Orchard Avenue Armadale WA 6112
 08 9394 5000
info@armadale.wa.gov.au
www.armadale.wa.gov.au



Available in alternative formats on request.



Library Membership Terms & Conditions



Our aim is that all users are treated fairly and equitably.

City of Armadale Library Membership Terms and Conditions

These terms and conditions are subject to change without notice and at the City of Armadale's discretion.

A current copy is available at each library on request.

General Conditions

1. To join the library you need to show official ID which must show your name and current address. Examples of acceptable items are a current Driver's Licence, mortgage/rental documents, bank statement or official correspondence. Personal letters are not acceptable.
2. We require you to notify us of any change of address, telephone number or email address.
3. Your library card is not transferable. It is intended for your use only for all library transactions.
4. Your library card must be presented when borrowing library items or booking computers. We regret that items will not be issued without your card. A guest pass may be purchased for computer use.
5. Any library items issued on your library card will be considered your responsibility. Please check items before borrowing and notify staff of any damage.
6. Members using 'Self Check' are responsible for ensuring that all items have been successfully issued and that their details are cleared from the screen.
7. If your card is lost or stolen we need to be informed as soon as possible so that usage can be stopped for your protection.
8. A replacement fee is charged for lost cards.
9. Only a parent or legal guardian may register a minor. Proof may be requested. The parent or legal guardian must also be a library member.

10. A membership card issued to a minor is intended for their use only. Any items borrowed on that card should be age appropriate.
11. Fines will be charged for overdue library items, to a maximum amount per item as determined by the City of Armadale (hereafter referred to as 'the City').
12. Should you owe a minimum amount or more in fines or charges as determined by the City, you will need to pay the full amount owing before your membership can be used again.
13. Debts recorded in the name of a registered member and any minor that they have signed responsibility for, may result in the loss of membership as determined by the City.
14. You may be required to pay the replacement or repair costs of library items returned in a damaged or imperfect condition, as determined by the City. Any damage to library items should be reported. Please do not repair any items yourself as strict controls are in place for acceptable repair of materials.
15. You may be required to pay the cost of library items lost or not returned. If one volume or part of a set or series is lost, you may be required to pay the cost of the whole work. A handling fee may be included.
16. The library reserves the right to suspend any members who constantly keep books overdue as this disadvantages other library members.
17. Items on loan may be renewed twice only. The library reserves the right to restrict any extension to existing loans to permit access by other members.
18. Members must respect all applicable copyright laws and licensing agreements.

Computer use conditions

**Online safety is everyone's responsibility.
Please report any concerns to library staff.**

19. Members using the computers are responsible for reading the terms and conditions of use prior to log on access being approved ('member' includes

persons using a 'guest' membership for computer use).

20. The City will determine the maximum number of sessions a member may have per day across all branches.
21. The City does not take responsibility for information gathered on the internet, or for any technical problems in accessing sites on the internet. If internet access is unavailable during a time when a member has booked a session then the member may lose this booking.
22. The City takes all care to protect against viruses and unauthorised use of data. Members are responsible for ensuring their own privacy by logging out completely from any site which requires a password.
23. The City is bound by agreements with Internet Service Providers that prohibit any unlawful use of the internet.
24. A member must not use a computer to 'transmit, obtain possession of, demonstrate, advertise or request the transmission of an article knowing it to contain objectionable material' (WA Censorship Act 1996, s101) or to make restricted material available to a minor (a person under 18 years of age).
25. A member must not violate or attempt to violate any computer network system security or modify the installed hardware or software in any way.
26. Supervision or restriction of a minor's access to the computers or the internet is the responsibility of the parent or legal guardian.
27. Members will be assisted in their use of the internet, and software installed on PCs, to the same degree as assistance is given in the use of the other library resources (i.e. direction given in locating resources and information).
28. The City reserves the right to deny or restrict access to certain internet sites and/or materials, and to terminate a member's computer use privileges if any of its rules and procedures are breached.